

APPLICATION FOR TENANCY

PREMISES

Address:

Postcode:

Parking:

Furnished / Unfurnished:

Lease Commencement Date: / /

Lease Term: Months

Rent: \$ Per Week

APPLICANT

Full Name:

Date of Birth: / /

Mobile:

Phone H:

Phone W:

Email:

Vehicle Registration No:

Passport No:

Expiry:

Driver's License No:

Expiry:

Bank/Building Society:

Branch:

BSB:

Account No:

How many tenants will occupy the premises?

Adults:

Children:

Smokers: Yes / No

Ages of Children:

Pets: Yes / No

If yes, number and type of pets:

APPLICANT HISTORY

Current Address:

Postcode:

How long at current address:

Current Rent: \$ Per Week

Current Landlord / Agent Name:

Phone:

Mobile:

Email:

Address of Previous Premises:

Previous Landlord / Agent Name:

Phone:

Mobile:

Email:

EMPLOYMENT

Occupation:

Current Employer:

Employer's Address:

Postcode:

Phone:

Mobile:

Fax:

Email:

Period of Employment:

EMERGENCY CONTACT

Name:	Relationship:
Address:	
	Postcode:
Phone H:	Phone W:
Mobile:	
Email:	

PERSONAL REFERENCES

1. Name:	
Phone:	Mobile:
2. Name	
Phone:	Mobile:

INITIAL PAYMENT

Rental Bond of 4 Weeks' Rent:	\$
2 Weeks Rent:	\$
Less 1 Week's Rent Holding Fee:	\$
Total:	\$

Initial payment must be made in cash or bank cheque or EFT.
Personal cheques will not be accepted.

CONDITIONS OF HOLDING FEE

The Holding Fee will become the Tenant's first week's rent upon entering into the Residential Tenancy Agreement.
The Holding Fee will be forfeited by the Tenant if it has been paid after the Application for Tenancy has been approved and the Tenant refuses to enter into the Residential Tenancy Agreement as submitted.

Residential Tenancy Agreement to be signed on _____ **at** _____ **am/pm**

Signature	Date

NOTICE TO TENANTS

Tenants are responsible to make their own enquiries as to the availability of services before accepting the Tenancy, these include telephone and internet services, analog, digital and cable television. The Landlord does not warrant that any telephone plugs, antenna sockets or other service points in the property are serviceable or meet the requirements of the Tenant and likewise should rely on their own enquiries.

STATEMENT BY THE APPLICANT

I understand that the personal information I have provided in this Application or collected by you the Agent from other sources is necessary to verify my identity to process and evaluate the Application and to manage the Tenancy.

I understand that personal information collected in this Application and during the course of the Tenancy, if the Application is successful, may be disclosed for the purpose for which it was collected to other parties, including the Landlord, referees, other Agents and third party operators of Tenancy Reference Databases. Information already held on these data bases may also be disclosed to you and the Landlord. If I enter into a Residential Tenancy Agreement and fail to comply with my obligations under that Agreement, that fact and other relevant personal information collected during the course of my Tenancy may also be disclosed to the Landlord, third party operators of Tenancy Reference Databases and other Agents.

I understand I can access the personal information held about me and that I can also correct this information if it is inaccurate, incomplete or out of date.

If the information required from me is not provided, I understand that you may not be able to process my Application and manage my Tenancy.

I, the Applicant hereby confirm that the information I have provided in this Application is true and correct and that I am not a Bankrupt or Undischarged Bankrupt, and by signing this Application I agree to all the Terms and Conditions within this document and the Privacy Conditions and Disclosure Statements.

Signature

Date
